



Student Consumer Information Disclosures

The Higher Education Opportunity Act of 2008 (HEOA) requires that postsecondary institutions participating in federal student aid programs make certain disclosures to enrolled and prospective students, parents, employees, and the public. The following information is disclosed to you in compliance with federal law. For additional information, including requesting a paper copy of any materials, please call or e-mail the appropriate office or visit the indicated websites.

Accreditation

Contact: Main Office | Phone: 513-751-1206

Information concerning AIC's accreditations is available in the [catalog](#). AIC College of Design holds accreditation with the Accrediting Commission of Career Schools and Colleges – ACCSC. In addition, AIC operates with state approval from the Ohio Board of Regents and is licensed by the State Board of Career Colleges & Schools – OH #77-03-0548T.

Academic Programs and Institutional Information

Contact: Main Office | Phone: 513-751-1206

Information concerning AIC's current educational program and course descriptions is available in the [catalog](#). The catalog also includes a listing of current faculty, information about the campus, student activities, policies, and an academic calendar.

Campus Crime and Annual Safety

Contact: Sean Mendell or Laura Lewis Phone: 513-751-1206

Information concerning AIC's three year crime statistics and campus safety information can be found in the Annual Safety report published annually on October 1st. A hard copy of the report can also be obtained by contacting the school at the number above.

College Navigator

[College Navigator](#) is a free consumer information tool designed to help students, parents, high school counselors, and others search for and obtain information about U.S. postsecondary institutions. Enter The Art Institute of Cincinnati as "Name of School" to view AIC College Navigator information.

Confidentiality of Student Records and Student Health Records (FERPA and HIPAA)

Contact: Accounting | Phone: 513-751-1206

The Family Educational Rights and Privacy Act (FERPA) grants students certain rights with respect to their education records. AIC presents a FERPA policy to each student with the handbook at orientation that delineates student rights under FERPA.

Contact Information

A student can always call the main office, 513-751-1206, and reach each member of the staff or any department. In addition, all faculty and staff are listed on the website, catalog, and in the student handbook.



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Copyright Infringement and Peer-to-Peer Policies and Sanctions

Contact: Main Office | Phone: 513-751-1206

Information regarding AIC's Peer-to-Peer File Sharing Policy is available in the student handbook. It is required to be read, understood, and signed by each student at Student Orientation prior to beginning classes.

Cost of Attendance

Contact: Student Financial Aid | Phone: 513-751-1206

Information concerning the estimated cost of attending AIC is available from the Director of Student Financial Aid. These costs consist of tuition and fees, books and supplies, room and board, and transportation.

Crime Statistics, Campus Security Policies, and Fire Information

Contact: Main Office | Phone: 513-751-1206 | Emergency Phone: 911

Information regarding public safety at AIC is provided in the annual IPEDS data found on [College Navigator](#). The Campus Security section includes crime statistics. In addition, an emergency exit and floor plan can be found in the student handbook and are posted throughout the school.

Drug/Alcohol Policy

Contact: Main Office | Phone: 513-751-1206 | Emergency Phone: 911

The AIC drug/alcohol policy states that all drugs and alcohol are strictly forbidden on campus. The policy provides information about alcohol and other drug health risks, drug alcohol laws and penalties, and area alcohol and other drug education and counseling resources. The policy can be found in the student handbook.

Federal Student Financial Aid Penalties for Drug Law Violations

Contact: Student Financial Aid | Phone: 513-751-1206

Federal law provides that a student who has been convicted of an offense under any federal or state law involving the possession or sale of a controlled substance during a period of enrollment for which the student was receiving financial aid shall not be eligible to receive any federal or institutional grant, loan, or work assistance. There is a notice of federal penalties in the student handbook.

Financial Aid

Contact: Student Financial Aid | Phone: 513-751-1206

General information can be found in the Financial Aid & Scholarships document that prospective students who visit AIC receive in their packet. The document includes information about the following: need-based and non-need-based federal, state, local, private, and institutional financial assistance programs available to students; eligibility requirements and procedures for applying for aid; criteria for selecting recipients and determining amount of award; financial aid terms and conditions; rights and responsibilities of students



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receiving Title IV, HEA loans; how financial aid is handled when students withdraw; and whom to contact for questions regarding financial aid; the terms and conditions of federal student loans; entrance and exit counseling information. The Title IV Code of Conduct for AIC employees can be found in the student handbook along with the federal student aid penalties for drug law violations.

Graduation and Retention Rates (Student Right-to-Know Act)

Contact: Main Office | Phone: 513-751-1206

Graduation data and retention rates for AIC full-time, degree-seeking, undergraduate students are available online at [College Navigator](#). AIC gainful employment disclosures are available on the [financial aid](#) webpage.

Missing Student Policy and Notification Procedures

Contact: President, Sean Mendell | Email: sean@aic-arts.edu | Phone: 513-751-1206 | Emergency Phone: 911

AIC's missing student notification procedures are to be followed when an AIC student has been reported missing for more than 24 hours. If you have lost contact with a fellow student, please contact 911 and the school.

Private Lending

Students may utilize private education loans. More information is available by contacting the financial aid office. AIC does not have a preferred lender list. We encourage you to research private loans and the terms of the loans carefully and to be sure to use credible banking institutions.

Refund Policy, Requirements for Withdrawal, and Return of Title IV, HEA Financial Aid

Contact: Student Financial Aid | Phone: 513-751-1206

If a student withdraws from or drops a course, AIC will adhere to its refund policy as published in the [catalog](#). Requirements for return of Title IV, HEA grant or loan aid are also available in the Return of Title IV Funds policy found in the [catalog](#).

Services for Students with Disabilities

Contact: Main Office | Email: sean@aic-arts.edu | Phone: 513-751-1206

The AIC College of Design student disability services policy shares information on the services and accessibility provided by AIC for students with disabilities. It is available on the website and in the student handbook.

Student Body Diversity

Contact: Main Office | Email: laura@aic-arts.edu | Phone: 513-751-1206



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Information about student body diversity, including the number of enrolled full-time students by gender and race/ethnicity, is provided in the IPEDS data on [College Navigator](#). The number of undergraduate students who receive a Federal Pell Grant is also available on [College Navigator](#).

Textbook Information/Required Course Materials

Contact: Main Office | Phone: 513-751-1206

The AIC Schedule of General Education Classes includes textbook and required materials information for each course as soon as the information is available for a given term. AIC does not have a bookstore and provides books at cost.

Transfer of Credit and Articulation Agreements

Contact: Director of Education | Email: admissions@aic-arts.edu | Phone: 513-751-1206

AIC transfer of credit policy is published in the catalog. To obtain a copy of the accreditation, approval or licensing information, please contact the Main Office, 513-751-1206.

Vaccination Policies

Contact: Main Office | Phone: 513-751-1206

AIC does not require vaccination reports to be provided because we do not offer on-campus housing. However, we encourage students to talk to their healthcare provider concerning immunization recommendations for their age group.

Voter Registration

Information on voting in local, state, and federal elections, including a copy of the Ohio Voter Registration form may be found on the state website:

<http://www.sos.state.oh.us/SOS/voter/RegisteringToVote.aspx>

Information on voting in local, state, and federal elections, including a copy of the Kentucky Voter Registration form may be found on the state website: <http://www.elect.ky.gov/register.htm>

Information on voting in local, state, and federal elections, including a copy of the Indiana Voter Registration form may be found on the state website: <http://www.in.gov/sos/elections/2403.htm>

College Nondiscrimination Statement

In compliance with Title VI of the Civil Rights Act of 1964 and the Title IX of the Education Amendment of 1972, AIC does not discriminate on the basis of race, color, national origin, or sex in any of its policies, practices, or procedures.

Revision Date: 6/3/15



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